

Tenant Bulletin

Date: August 23, 2010
To: Edna Lucille Goodrich Tenants
From: Tohni Rainwater, Property Administrator
Re: Carpet Maintenance – August 2010



Carpet spot cleaning will occur on all floors throughout the building on Monday, August 30, 2010. The cleaning crew will begin work at approximately 5:30 p.m.

If you are aware of a carpet stain that needs attention, please contact your Tenant Representative with the location.

The cleaning method used is a dry polymer that completely vacuums away leaving the carpet clean dry and odor-free. The cleaner is bio-degradable which does not leave any residue or moisture in the carpet. These processes and products used are compatible with the LEED values used in care of this building.

For more information on the cleaning method used please refer to the following website:

<http://www.pacificmodular.com/commcare/>

MSDS sheets for products used are available in the Property Management Office upon request. Please contact the Property Management Office should you have any questions/concerns.

Thank you for your cooperation!

Sincerely,

Wright Runstad & Company
Property Management
(360) 528-4020