

Tenant Bulletin

Date: September 5, 2017
To: Edna Lucille Goodrich Tenants
From: Amy Lamb, Property Administrator
Re: **Work Room Floor Work, Parking Lot Maintenance & Washington Smoke Information**



Work Room Floor Work *Friday, September 8th – 10th*

The floors in all work rooms will be refinished starting afterhours on Friday and continuing throughout the weekend until all have been completed. If your department has miscellaneous items or boxes stacked on the floor we ask that you begin putting these items up on the counters to prepare for the floor work.

Property Management will be checking the rooms on Friday to ensure items are picked up. The vendor will remove and replace the recycle bins. Printers and copiers will not be disturbed during this time. The hallway leading to the locker rooms and the recycling staging areas which includes the cargo elevator entries will also be temporarily closed for refinishing.

If you are working in the building during this time please cooperate with any closed off areas and find alternate routes to your destination.

Parking Lot Maintenance *Monday, September 11th*

There will be a few areas in the Parking Lot that have cones set up near curbs that need repaired or replaced during the day on Monday, September 11th. We realize parking is limited but please do not park near areas with cones as the vendor will need access to make repairs. Although this may pose an inconvenience the concrete supplier only produces and delivers during normal business hours. Your cooperation and understanding are greatly appreciated.

Washington Smoke Information *Smoke and Ash in the Air*

Information from State, County, and Federal agencies along with Indian Tribes has been gathered and posted to the website below by volunteers to keep residents of Washington communities affected by smoke from wildfires informed. There are several links to government sites as well. If you are interested visit wasmoke.blogspot.com.

This bulletin and other recent bulletins can be found posted on the ELG Building website at www.elgbuilding.com.

Sincerely,

Wright Runstad & Company
Property Management
360-528-4020